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**Teaching Assistant Position**

**Spring Quarter (25%)**

**2018**

A Teaching Assistant is needed in the Department of Family and Child Nursing for NSG 432 Infant Resilience and will be responsible for assisting the faculty of record in coordinating and managing this course. During spring quarter, the course will be in a hybrid format. The course meets in person Thursdays 8:30—10:50 and Dr. Miriam Hirschstein is the faculty of record. Preference will be given to those who attended the Center for Teaching & Learning TA/RA Conference last fall.

**Roles and Responsibilities of the TA include:** The Teaching Assistant will work with the faculty to provide assistance and support with class and course materials including:

* Literature search, duplication, and distribution of educational material
* Assist in preparation of course materials, and assist in presenting course content when appropriate
* Assist in keeping track of student assignments, attendance, and other matters related to administrative tasks
* Help students as necessary with course work and assignments
* Communicate with and coordinate logistics
* Respond to online discussions
* Assist in grading assignments and papers
* Other duties as assigned when needed

**Qualifications:**

* **PhD student in Nursing Science or related discipline in the second year or beyond,** and in good standing
* Coursework/background in Infant Mental Health preferred
* Must have experience with CANVAS
* Ability to work independently and as part of a team
* Ability to solve problems creatively
* Good communication skills
* Demonstrated attention to detail and excellent organizational skills
* Excellent literature search skills and writing skills
* Experience working within the SoN and UW system required; some teaching/TA experience preferred

**Duration:** 03/16/2018—06/15/2018; spring quarter 2018. Exact days and hours of employment will be arranged between the TA and course faculty, Dr. Hirschstein.

**Applications:** Please send an email of interest with your resume/CV and cover letter to Dr. Miriam Hirschstein, mir@uw.edu, ***with the position and course number you are applying for*** ***in the subject line, as soon as possible.***

**Requirements:** Appointment is governed by a union contract. In order to maintain eligibility for your appointment and its benefits, you will need to enroll in at least 10 credits each academic quarter and 2 credits during the summer quarter. Non-U.S. citizens hired to perform teaching duties must (1) meet English language proficiency requirements and (2) participate fully in the International Teaching Assistant Program at the Center for Instructional Development and Research (CIDR). Documentation will be requested prior to appointment.

**Tuition coverage:** All tuition-based (WA State) students will be paid at their program rate. Please visit the Office of Planning & Budget site for the most up-to-date information, including tuition and related fees: <http://www.washington.edu/admin/pb/home/opb-tuition.htm>.

**Special Requirement:** You can elect to join UW/GSEAC Academic Student Employee (ASE) union.
For more information see website: <http://www.washington.edu/admin/hr/laborrel/contracts/uaw/contract/a28.html>.

**Appointment Terms**: The terms of your appointment are covered under Academic Services Memorandum 35: <http://nursing.uw.edu/academic-services/policies/academic-student-employee-appointments-academic-services-memorandum-no-35>.

The University of Washington is an equal opportunity, affirmative action employer. To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (TTY) or dso@u.washington.edu