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**DEADLINE: TUESDAY, OCTOBER 17 – 5:00 PM**

**Research Assistant Position - 25% FTE**

**2017-18 Academic Year**

**Graduate Research Assistant – Psychosocial & Community Health - Adolescent PreP Study**

**General Duties/Description:**

The University of Washington Department of Psychosocial and Community Health, in collaboration with the Department of Global Health, is recruiting a part-time (10hrs/week) Research Assistant for a study dedicated to improving adherence to HIV pre-exposure prophylaxis (PrEP) interventions among adolescent girls and young women in Kenya. We are seeking a Research Assistant to support the development of protocols, study tools, IRB applications, and to support study implementation and analyses.

The Research Assistant’s work will focus specifically on a study aim that involves use of standardized patient actors to measure and improve the quality of PrEP counseling services. The position is part-time and based in Seattle. The Research Assistant will report to study co-PI Pamela Kohler and will work collaboratively with a large and diverse team located in Seattle and Kenya. There may be an opportunity for travel.

# Key Responsibilities and Tasks include:

The Research Assistant will be responsible for the following activities, including, but not limited to:

* Adapt previous study materials to develop a study protocol
* Lead study tool development in collaboration with study partners
* Prepare, submit, and track all ethical review applications
* Prepare, submit, and track all ethical modifications and status reports
* Establish systems and procedures for data management and data cleaning
* Develop standard operating procedures for all study activities
* Develop training materials and train study staff on study procedures
* Contribute to analyses, manuscripts, and external reports
* Participate in team meetings and calls, as necessary
* Other duties as directed by PI

**Requirements:**

# Required Qualifications, Skills and Experiences:

* Current PhD student in Nursing, Public Health, or related field
* Experience with data analysis using statistical software such as STATA
* Strong organizational skills, attention to detail, and excellent time management
* Excellent team player who can work effectively with local and international team members
* Strong written and oral communication skills

# Desired Qualifications, Skills and Experiences:

* Experience in adolescent HIV research, counseling, or clinical care
* Experience working in low-resource settings

**How to Apply:** A cover letter and CV should be emailed to Pamela Kohler [pkohler2@uw.edu](mailto:pkohler2@uw.edu).

Deadline for applications is Tuesday, October 17, 2017, 5:00 pm. Application inquiries should be addressed to Pamela Kohler to email address above.

**Notes:**

This job classification is governed by a negotiated labor contract and is subject to union shop provisions. For more information about union shop provisions, visit:

<http://www.washington.edu/admin/hr/jobs/apl/union-info.html>

[The University of Washington is an equal opportunity, affirmative action employer.](http://www.washington.edu/admin/eoo/EOO_policy_01.html) To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (tty) or [dso@u.washington.edu](mailto:dso@u.washington.edu).