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**Teaching Assistant Position
30% FTE**

**Autumn Quarter 2017**

A Teaching Assistant is needed in the Department of Family and Child Nursing to provide support for:

**NCLIN 501 Diagnostic Health Assessment (30% FTE).**
NCLIN 501 labs are held on Thursdays, 10:30-12:50 pm and 4:00-6:20 pm except during the weeks of October 26, November 16-17, and December 7, when there will be extended hours assisting with the Standardized Patient experiences.

The TA is required to attend the Center for Teaching & Learning TA/RA Conference September 19th and 20th, and the School of Nursing TA Boot Camp September 21st, 8:30-4:30.

**Roles and Responsibilities of the TA include:**

Teaching Assistant will work with the instructor to provide assistance and support with class and course materials:

* Assist with management of Canvas Learning Management System website.
* Posting and updating course material on the course website.
* Assist in course administration, organizing activities, record keeping.
* Providing support for testing and entering assignment grades.
* Assist in lab sessions with student practice of exam skills.

**Qualifications:**

* Must be DNP or PhD Student in good standing.
* Must have strong Word and Excel skills, and Canvas skills preferred.
* Must have completed a graduate physical assessment course, specifically NCLIN 500 and NCLIN 501 preferred.
* Must be available weekly during the above lab time ranges to assist in the lab.

**Duration:** Autumn Quarter 2017: Autumn pay period runs September 16, 2017 thru December 15, 2017. Exact dates and hours of employment will be arranged between the Teaching Assistant and course coordinator, Dr. Ira Kantrowitz-Gordon.

**Applications:** Submit your resume and a cover letter (two separate files, with your last name in the file names) indicating how you meet the qualifications to irakg@uw.edu by Friday, September 1st at 5pm.

**Requirements:** Graduate student salaries and promotions are based on the UW’s standard salary schedule. Appointment is governed by a union contract, and **TA must maintain enrollment of 10 credits.**

Non-U.S. citizens hired to perform teaching duties must (1) meet English language proficiency requirements and (2) participate fully in the International Teaching Assistant Program at the Center for Instructional Development and Research (CIDR). Documentation will be requested prior to appointment.

**Tuition coverage:** This is a 30% position and does not include tuition coverage.

**Special Requirement:** You can elect to join UW/GSEAC Academic Student Employee (ASE) union.
For more information see website: <http://www.washington.edu/admin/hr/laborrel/contracts/uaw/contract/a28.html>.

The University of Washington is an equal opportunity, affirmative action employer. To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (TTY) or dso@u.washington.edu