

# UNDERGRADUATE APPLICATIONS: ENTERING YOUR ACADEMIC INFORMATION

In **Section D** ("Colleges/Universities Attended") of the Accelerated Bachelor of Science in Nursing (ABSN) and Bachelor of Science in Nursing (BSN) applications, applicants are asked to provide information for every school ever attended, including:

- Cumulative college-level grade or quality points earned
- Cumulative college-level GPA

The ABSN/BSN application automatically calculates the college-level credits based on what is entered for the two above fields. This acts as a "double-check" that you can compare to your transcript so you know you've entered the correct information.

Please do not enter grade points or GPA information for international transcripts or schools that provide narrative evaluations. However, you should still enter the name, dates and degree information for these schools.

The grade/quality point and GPA information is most often included as a cumulative summary at the end of your transcript, but some transcripts may not include this summary. If this summary is not included, please leave the grade points and GPA fields blank for that school; a UW School of Nursing staff member will calculate this for you after you submit your application.

All calculations will be verified by UW School of Nursing staff members prior to review of your application.

### NOTES FOR ENTERING ACCURATE CREDIT AND GPA INFORMATION

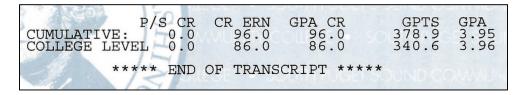
- "Grade points" may be listed as "GPTS" or "Quality Points"
- Include college-level credits only (e.g., college course numbers 100 or higher)
- Include credits from a single institution only (do NOT include transfer credits from other schools)
- Convert any unit credits (usually listed as a "1" or ".25") to **quarter** credits using the formula provided on the reverse side of the transcript (contact your school or visit their website if this is not provided)
- Some schools may count courses graded as "Satisfactory" or "Credit" or even transfer credits in their cumulative total. Dividing the total grade points earned by the cumulative GPA is a more accurate count of the total credits.
- The credits automatically calculated on your application should either match or <u>very closely match</u> a credit total in your summary. If not, re-check the GPA and grade/quality points that you entered.
- If a cumulative summary is not included for a school, leave the grade/quality points and GPA fields blank and a UW School of Nursing staff member will calculate this for you after you submit your application.

## TRANSCRIPT EXAMPLES

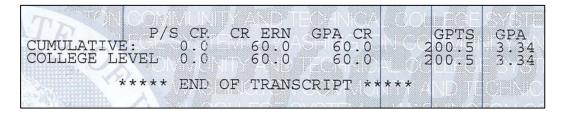
### University of Washington

Cumulative College-Level Grade or Quality Points: **536.7** UW Grade Point Avg.: **3.35** *Calculated Credits:* **160.2 (160.0)** 

#### Washington State Community Colleges



Cumulative College-Level Grade or Quality Points: **340.6** UW Grade Point Avg.: **3.96** *Calculated Credits:* **86.0** 



Cumulative College-Level Grade or Quality Points: **200.5** UW Grade Point Avg.: **3.34** *Calculated Credits: 60.0* 

P/S CR	CR ERN	GPA CR	GPTS	GPA
CUMULATIVE: 0.5	93.5	93.0	353.9	3.81
COLLEGE LEVEL 0.5	93.5	93.0	353.9	3.81
SUFFOLK CT CC TRANSF	ER CRED	ITS-4.5	LITTA SIATU	CONT
U OF COLORADO TRANSF	ER CRED	ITS-6	XXXX (UNIT	COLL
***** END O	F TRANS	CRIPT ***	**LEDEDS	RIGT

Cumulative College-Level Grade or Quality Points: **353.9** UW Grade Point Avg.: **3.81** *Calculated Credits: 92.8 (93.0)* 

#### Western Washington University

******	***** TRANSCI	RIPT TOTALS	******	****
TOTAL INSTITUTION	Earned Hrs	GPA Hrs	Points 363.00	GPA 3.24
TOTAL TRANSFER	40.00	0.00	0.00	0.00
OVERALL **************	183.00 ***** END OF	112.00 TRANSCRIPT	363.00	3.24 ******

Cumulative College-Level Grade or Quality Points: **363.0** UW Grade Point Avg.: **3.24** *Calculated Credits:* **112.0** 

#### Schools with "Unit" Credits

gy	1.00	в	
gy Lab	0,00	NG	
atomy & Physiol	1.00	A-	
atomy & Physiol L	0.00	NG	
cal Terminology	0.25	A+	
	1.00	B+	
ental Psych	1.00	C+	
13.30 / GR CR	4.25) TGPA	3.12	
100,42 / GR CR	29.50) CGPA	3.40	

Notice that, even though this school lists classes by "semester," the credits are *not* semester credits. An easy way to tell a course has unit credits is that they are all listed as "1.00" or "0.25." The reverse side of this transcript should show the formula to convert unit credits to quarter credits.

You should *not* use this formula to change the cumulative GPA; only the grade/quality points and credits.

On your application, list this school as a "quarter" so the credits are calculated correctly.

#### Schools Without Transcript Summaries

		TRANSFER CREDITS ACCEPTED		19	
		FALL 1982			
GERM	AN 121	BASIC GERMAN CONVERSATION I	A	2	2
HATH	136	COMPUTER PROGRAMMING I	A		6
GERA	AN 101	ELEMENTARY GERMAN I	A		10
MATH	140	CALCULUS I	AU		10
GERM	AN 1308	POSTWAR GERM CULT - CHURCH	8		11
CLAS	-4 115	CLASSICAL MODELS OF PROSE	8+		15
		SPRING 1983			
MATH	137	COMPUTER PROGRAMMING II	C		19
GERA	AN 102	ELEMENTARY GERMAN II	A		23
MATH	141	CALCULUS II	A-		27
		FALL 1983			
GERM	AN 123	BASIC GERMAN CONVERSATION III	M	Z	27
GERM	AN 103	INTERMEDIATE GERMAN I			27
PHYS	1110	GEN. PHYSICS I(CALCULUS BASED)	M	4	27
MATH	142	LINEAR ALGEBRA	M		27
OFFI	CIAL UN	IVERSITY WITHDRAWALS 11/06/83			
	1	TOTAL DEGREE HOURS PASSED 40			
		OFFICIAL ENTRIES BEYOND THIS LE	NE		

Enter the school name, date and degree information for schools even if they do not have a transcript summary. A UW School of Nursing staff member will calculate your cumulative credits and GPA for these schools.

### **QUESTIONS?**

Contact the office of Student and Academic Services with any questions you have about completing your application:

Phone: 206.543.8736 Email: <u>sonsas@uw.edu</u> Business hours: Monday – Friday, 8:00 a.m. – 5:00 p.m. Pacific Time