

**PIERCE COUNTY JAIL ENTRY
RULES, INSTRUCTIONS, GUIDELINES
FOR PROFESSIONAL VISITORS**

1. IDENTIFICATION: You will be required to show valid picture I.D. to the Reception Officer. Clip the “Jail VISITOR” badge to your outer clothing so that it is visible. You must keep your badge on while in the facility. [You may also be required to show proof of your employment/or agency you represent. Example: PI license, MH agency etc.].

2. GATE/DOOR OPERATIONS: Central Control monitors the doors, gates, and elevators by audio and visual displays. If you push a gate/door button, Control will let you in once they have identified you. Push the button **one** time and wait, sometimes it take a while—**BE PATIENT**, do not push the button again. ***Please tell Control where you are going so they can get you through the gates/doors faster. EXAMPLE: As the gate is opening on the 4th floor entry corridor, say “I am going to 3 south.” [ALSO—If Control makes an announcement of “Priority Movement Only,” do **not** push gate buttons until “Resume Normal Movement”].

3. CODES: If you hear, “CODE RED, CODE BLUE, CODE WHITE, or MEDICAL EMERGENCY” announced over the intercom system, move to the side away from gates and elevators. **DO NOT** push a gate button or get onto an elevator until you hear “The CODE is clear” announced.

4. CONTRABAND: Items not authorized inside the Jail: Guns, Knives, Cameras, Cellular Phones. [Exceptions may be made with 24 hours prior approval.] **DO NOT** give anything to an inmate or accept anything from an inmate unless approved by Jail Staff. Introduction of Contraband is a punishable offense under the following RCW 9A.76.140, 150, & 160. ANYTHING not issued or allowed by Jail Staff is Contraband. This includes pens, pencils, or other seemingly harmless items. Maximum punishment is 10yrs, plus a \$20,000. [Officers may check briefcases and purses.]

5. UPON CONCLUSION of your visit at the MJ open your interview room door, and have the inmate step between the gates. An Officer will come and check your room. **Do not push the button that is between the gates. The Officer will give Control notification that you are clear to go.**

These rules are simple, and were written for your safety and ours.

I have read and understand the above rules and guidelines for visiting.

SIGNATURE _____ **DATE** _____