

UW School of Nursing – Background Check Review Policy

Upon completion of the background check, Verified Credentials provides a full report to the applicant/student and to the designated manager within the School. Admission and continuation are contingent upon satisfactory check.

For Newly Admitted/Waitlisted Applicants

If the check is negative (no incidences displayed), the summary page of the report is filed in the applicant's file.

If the check is positive and/or is discrepant with the Background Check, Authorization for Repeat Checks, and Dissemination of Results Form submitted upon application, a review process is initiated. First, the applicant is asked for a validation and an explanation of the results/discrepancy. An ad-hoc Academic Services (AS) Committee will review this explanation and the results according but not limited to the following considerations: need for further information, Essentials, pattern, timing, and CAAL/Medicare/drug-related crimes. If the incident reported is considered by the AS Committee to be of no concern and/or the applicant provides an adequate explanation, the AS Committee can make a decision to allow the applicant to matriculate.

If the incident reported is considered by the AS Committee to be of concern and/or the applicant provides an inadequate explanation, the AS Committee will initiate a review by the appropriate Curriculum Coordinating Committee (CC). The CC will review the explanation and the results according but not limited to the following considerations: need for further information, Essentials, pattern, timing, and CAAL/Medicare/drug-related crimes. This review may include the opportunity for the applicant to provide further information surrounding the incident. If the incident reported is considered by the CC to be of no concern and/or the applicant provides an adequate explanation, the CC can make a decision to allow the applicant to matriculate. If the incident reported is considered by the CC to be sufficiently egregious that the applicant would either not meet the School's Essentials and/or not be able to be placed in a clinical setting, the offer of admission/waitlist will be withdrawn.

For Continuing Students

All continuing students must self disclose any crimes committed during their enrollment.

If the check is negative (no incidences displayed), the summary page of the report is filed in the student's file.

If the check is positive, a review process is initiated. First, the student is asked for a validation and an explanation of the results. An ad-hoc Academic Services (AS) Committee will review this explanation and the results according but not limited to the following considerations: need for further information, Essentials, pattern, timing, and CAAL/Medicare/drug-related crimes. If the incident reported is considered by the AS Committee to be of no concern and/or the student provides an adequate explanation, the AS Committee can make a decision to allow the student to continue.

If the incident reported is considered by the AS Committee to be of concern and/or the student provides an inadequate explanation, the AS Committee will initiate a review by the appropriate Curriculum Coordinating Committee (CC). The CC will review the explanation and the results according but not limited to the following considerations: need for further information, Essentials, pattern, timing, and CAAL/Medicare/drug-related crimes. This review may include the opportunity for the student to provide further information surrounding the incident. If the incident reported is considered by the CC to be of no concern and/or the student provides an adequate explanation, the CC can make a decision to allow the student to continue. If the incident reported is considered by the CC to be sufficiently egregious that the student would either not meet the School's Essentials and/or not be able to be placed in a clinical setting, the CC can initiate processes of dismissal, Essentials Warn, Graduate School Warn, and/or Student Conduct Code sanctioning.

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Note: admission and continuation are contingent upon satisfactory check.

